



Human Rights Tribunal of Ontario

Information Bulletin Naming Respondents

Disponible en français.

When you name respondents in an Application (see section 4 “Respondent Contact Information”) or name additional respondents in a Response (see section 4 “Contact information – Additional Respondent”) you are naming the individuals and/or organizations you believe engaged in discrimination and who you believe should be held legally responsible for this discrimination. Each person or organization that you name as either an “individual respondent” or “organization respondent” will be a respondent to the Application.

You can name more than one respondent. If you believe a person engaged in discrimination while they were acting on behalf of an organization, you may want to name both the person and the organization. However, if the individual was acting in the regular course of their employment or duties, you may not need to name the individual as a separate respondent in addition to the organization. You may wish to get legal advice if you have any questions about who you should name as a respondent.

You must give the Tribunal the following information about every respondent:

- The name of each person you name as an individual respondent.
- The correct legal name of each organization you name as an organization respondent. You may want to do a corporate search for the correct legal name.
- **One** contact person for each organization respondent. The contact person is **NOT** a respondent unless also named as an individual respondent.

Role of the Contact Person

The contact person is the person at the organization who the Tribunal or a party to the Application may contact about the Application and to whom documents intended for the organization respondent must be delivered.

Government Respondents

(a) Ontario government ministry or agency

The Tribunal **does** hear complaints against the Ontario government. When you name a ministry as a respondent, you must write it like this:

Her Majesty the Queen in Right of Ontario, as represented by the Minister of
_____ (Put in the name of the ministry)

In general, you do not need to do this if your claim is against a government agency. You can just use the correct legal name of the agency, for example:

ABC Tribunal, XYZ Commission of Ontario OR Ontario ABC Board

(b) Federal government ministry or agency

The Tribunal **does not** hear applications against the federal government or its agencies.

Federally regulated organizations

Generally, the Tribunal **does not** hear complaints about federally-regulated companies and industries. These include:

- Chartered banks
- Airlines
- Television and radio stations
- Telephone companies
- Buses and railways that travel between provinces

Just because a corporation is federally “incorporated” does not mean that it is federally “regulated”.

If you believe the federal government or a federally-regulated organization engaged in discrimination, contact:

Canadian Human Rights Commission
344 Slater Street, 8th Floor, Ottawa, Ontario K1A 1E1
Web: <http://www.chrc-ccdp.ca>
Phone: (613) 995-1151
Toll-free: 1-888-214-1090
TTY: 1-888-643-3304
Fax: (613) 996-9661